

# QUERNMORE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON 19 January 2026

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Present:	Councillors:	G Kelsall (Chair), J Townley (Vice-Chair) J Alexander, B Carter, J Fox, J Pye, S Morris, D Whitaker
	City Councillors:	J Pritchard
	County Councillor:	None
	Clerk:	L McGowan

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### Action

**26/001 APOLOGIES FOR ABSENCE**  
None

**26/002 OPEN SESSION**  
No members present to raise concerns

**26/003 MINUTES**  
The Minutes of the previous Parish Council meeting held on 1 December 2025 were confirmed and signed as a correct record and the Clerk was asked to upload them to the website.

Clerk

**26/004 MATTERS ARISING & REVIEW OF ACTIONS**  
There were no matters arising and the Clerk reported all actions had been completed. Discussions around increasing the precept to investigate potential traffic calming measures. This would be considered when City Council open for precept administration.

Clerk

**26/005 POLICE AND COMMUNITY**  
Sgt. Lindsay reported that for rural crime, since Christmas, 2 quads have been stolen in Tatham and Brookhouse. A lawn mower was stolen from Denny Beck and some sheep handling equipment stolen from Bay Horse.

**26/006 FINANCIAL MATTERS**  
The Clerk reported the current bank balance was £ 1,232.01 as at 24 December 2025

Councillors were requested to approve payments for:

- A payment of £328.92 will be due 28 Mar in relation to L McGowan – Clerk's Salary 1 Jan - 31 Mar 2026 and expenses for the period of £103.81.
- A payment to HMRC for PAYE tax on above period £82.40
- A payment to HMRC for an underpayment of £22.65 is outstanding

Clerk

It was **resolved** to make all payments by cheque from the Co-Op bank account. Should the clerk wish to investigate the potential to make payments electronically through Unity Bank, this would be approved.

An update on the Unity Bank account confirmed that it has been opened but a re-request for log on details for the clerk has been sent. In addition, a deposit of £10 was made to open the account which is added to be added the clerk's expenses for reimbursement for the May meeting. The chair, vice and clerk were yet to log

in to the account and there is a potential need to add a further signatory to the account.

Clerk

## 26/007 CLERK'S PENSION

The clerk highlighted potential cost implications to the Council regarding exiting the LGPS so in light of this agreed to take the payment through PAYE instead.

Clerk

## 26/008 BUDGET & PRECEPT

The clerk presented 3 options to council based on current forecast costs and increased grant and contingency provision.

It was highlighted that the community defibrillator located at the Recreation Club was due to become obsolete in the coming month and the costs were upwards of £980 for a replacement one. As a side note, the clerk would approach businesses in the parish to see if sponsorship would be an option to support the purchase for the club.

The grants would need to be applied for in writing as has been in previous years.

Councillors **resolved** to approve option 2 of the budget proposals for 2026/7. This would result in a precept of £5661.42 with a Parish Tax Rate of £22.47 per household per year. This was an increase of 39% from the previous year totalling £6.26 to allow for increased costs for Assertion 10 governance coming in to force around digital data compliance, GDPR and the AGAR annual submission. (Additional cost from appendix relates to costs associated with .gov.uk emails/website development additional costs expected).

## 25/009 PLANNING MATTERS

\*highlighted will be archived/removed for next meeting agenda

25/01356/AD	<b>Terrace Farm Bay Horse Road Quernmore Lancaster Lancashire LA2 9EG</b> Agricultural determination for the erection of a feed bin	Prior Approval not required
25/01358/EIR	<b>Terrace Farm Bay Horse Road Quernmore Lancaster Lancashire LA2 9EG</b> Screening request for the erection of a feed bin	ES Not required
25/01357/AD	<b>Terrace Farm Bay Horse Road Quernmore Lancaster Lancashire LA2 9EG</b> Agricultural determination for the erection of agricultural machinery storage shed	Prior Approval not required
25/01114/PLDC	<b>Lee End Cottage Wyresdale Road Quernmore Lancaster Lancashire LA2 9EE</b> Proposed lawful development certificate for the installation of window and door	Lawful development certificate granted
25/01158/LB	<b>Clougha Cottage Quernmore Brow Quernmore Lancaster Lancashire LA2 9EG</b> Listed building application for the demolition of existing garage and erection of a two-storey side extension incorporating a garage, reconfiguration of internal floor plan to existing cottage and barn and installation of replacement windows and external doors and internal wall insulation	Awaiting Decision
25/01086/LB	<b>Quernmore Old School Bay Horse Road Quernmore Lancashire</b> Listed building application for a replacement window, removal of paint from roof beams, repainting and re-rendering of	Application permitted

	ceiling, cleaning/sanding of floor, repainting of external wall, installation of electrical services and a log burner	
24/01068/FUL	<b>Crook O Lune Holiday Park Lancaster Road Quernmore -</b> Retrospective application for the siting of 7 holiday chalets and construction of associated access road/hardstanding and alterations to land levels, extension of existing bases to plots 5 & 41 and construction of a retaining wall	Awaiting decision
25/00674/FUL	<b>Redfields Wyresdale Road Quernmore Lancaster Lancashire LA2 9EE</b> Demolition of existing dwelling and erection of replacement self-build dwelling with associated landscaping	Application permitted
24/01301/FUL	<b>Ty Nant Wyresdale Road Quernmore - Installation of ground mounted solar panels</b>	Appeal refused

## 26/010 DISTRICT COUNCILLORS' REPORTS

Councillor J Pritchard report highlighted the Tour de France 2027 would be taking place within the parish towards Jubilee Tower and the Trough of Bowland.

## 26/011 ITEMS INTRODUCED BY MEMBERS (if any)

25/00018/ENF Hampsey, Long Lane, Quernmore was discussed. Development Control highlighted that the appeals process can be quite lengthy. The clerk will keep in contact with the council regarding the matter.

A new access way had been created on to Postern Gate Lane by the church which hadn't come to light in planning applications. Clerk to raise this discrepancy with Development Control.

The glass for the bus stop had been broken and needed replacing. Clerk to obtain costs once size measured for replacement in Perspex.

Clerk

## 26/012 DATE OF NEXT MEETING

The next meeting would be held on Monday 11 May at 7.30pm in Quernmore Recreation Club. Clerk to make necessary arrangements.

The future meetings for 2026 were approved and published on the Parish Council website in December 2025.

Clerk

Certified as a correct record \_\_\_\_\_ G Kelsall (Chair)

Meeting finished at 8.40pm